TSA Independent Study Policy

To: All TSA Undergraduate and Graduate Students
From: Kentaro Tsubaki, Associate Dean for Academics
Date: January 2nd, 2019

Independent Study courses give upper-level undergraduate and graduate students an opportunity to work with a faculty advisor to pursue a personal academic interest with greater focus. Qualified students must develop a syllabus and schedule with the faculty advisor to be approved by the corresponding program director and major advisor prior to registration.

The syllabus and schedule along with the completed Independent Study form must be submitted to the program director (for graduate students), or to the undergraduate architecture advisor (for undergraduate students) by the last day of registration. The Independent Study form can be found at http://architecture.tulane.edu/courses/arch-49106910

A student may earn no more than six Independent Study credits (typically 2 courses) during the course of his/her studies at the School of Architecture. Design studio requirements are not eligible to be met through Independent Study.

The proposed syllabus should list the faculty advisor and include a title and clear course description with stated objectives and specific results to be produced over the semester, including final outcomes. The syllabus should also include texts/readings and any other pertinent reference materials to be utilized. The syllabus should make clear the objectives and expectations so that the faculty advisor can easily evaluate and grade the work according to the original ambitions of the study. The schedule should make explicit the outlined progress for the semester on a weekly or bi-weekly basis, including content to be covered, items to be produced and meeting schedule with the faculty advisor. Independent Study courses typically carry three credit hours of elective credit with a grade assigned by the faculty advisor at the end of the semester.

An independent study cannot be used in order to generate more credit hours for time devoted to thesis, as an additional thesis component. An independent study course can, however, be a parallel research or investigation helpful to thesis design development, as long as the goals and end product of the additional course are distinct from the goals and final requirements of the thesis project.
INDEPENDENT STUDY REGISTRATION

Date: ____________ School: ____________  □ Fall  □ Spring  □ Summer  20__

Name: ___________________________ Tulane ID: ____________

Independent Study Course Info:

Architecture credit:  □ ARCH 4910  □ ARCH 6910  “0” section CRN: ____________
Non-Architecture credit:  □ ISTU 5010  □ ISTU 6010  Credits: ____________
SISE credit  □ SISE 4910  Total registered hours: ____________

Course Title: (30 character maximum) __________________________________________

Instructor: ___________________________ Tulane ID: ____________

Course Start Date: ____________ Course End Date: ____________

□ Course syllabus attached

Signature ____________________________ Date ____________

Student ____________________________ ____________

Instructor ____________________________ ____________

Advisor ____________________________ ____________

For Departmental Processing:

Section: ____________ ____________ ____________  CRN: ____________

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