Career Development Timeline
Bachelor of Architecture (5 Year Program)

First Year
- Settle into campus life and discover what Tulane School of Architecture is all about!
- Schedule a meeting with Career Services to learn about offerings and programming outside the classroom.
- Attend Fall Resume and Cover Letters Workshop and start to develop your college resume.
- Bookmark the School of Architecture’s Opportunities page for a list of TSA-vetted job and internship, scholarship and fellowship opportunities.
- Create a Handshake account (https://tulane.joinhandshake.com/) for other university-wide job and internship listings.
- Attend Spring Career Day browsing session to learn about diverse employers and career paths.
- Register for and be well-versed in the NCARB Architectural Experience Program and start logging any work experiences.
- Use Winter and Summer breaks to start developing work samples based on work done during the semester.

Second Year
- Continue to develop your work samples (should be around 3-5 pages by the end of fourth semester).
- Attend a Tulane Takeover event over Fall, Winter, or Spring Break or Spring Career Day browsing session to practice networking skills and meet with potential employers.
- Gain an externship over fall or winter break at a local firm or firm in your home city.
- Start researching what type of firm or employer you may want to work for and where and apply for three summer internships.
  - Alumni information and opportunities can be obtained in the Career Services office.

Third Year
- Create a LinkedIn account and start to develop a professional website and personal branding.
- Attend Spring Career Day browsing session and request to participate in an interview.
- Attend Fall Portfolio Workshop and start to transition work samples to a portfolio (6-10 pages)
- Start thinking about your ideal post-graduation plans.
  - Example: Employment or continuing education, type of position you want, where you want to live, what size firm (boutique, large), etc.
- Start internship applications early in the Spring semester with goal of receiving a summer internship exploring these different cities and work types.
  - Alumni information and opportunities can be obtained in the Career Services office.

Fourth Year
- Continue to develop relationships at the firms or employers that you are interested in or in the location that you want to live in post-graduation.
  - Alumni information and opportunities can be obtained in the Career Services office.
- Attend Fall Mock Interviews workshop.
- Attend Spring Career Day browsing session and participate in interviews.
- Further develop your professional website and personal branding.
  - Refine portfolio and have it reviewed by a professor and the Career Services office.
- Start developing list of references based on professors, supervisors or mentors.
- Utilize holidays and breaks as an opportunity to visit potential firms and cities of interest.
- Gain internship during the summer at firm or employer in your desired post-graduate location and area of interest.
- Explore year-long preceptorship opportunities and apply for a gap year between the fourth and fifth year if it is right for you.
- Enroll in the Professional Concerns course.
Fifth Year

- Finalize your list of references (former supervisors, professors, mentors, etc.).
- Attend Spring Career Day browsing session and participate in interviews.
- Develop a short-form and long-form version of your portfolio.
- Develop list of 5 firms or employers that you want to work for (or graduate programs you are interested in) and know why each is a fit for you - work with Career Services to develop contacts at these organizations.
  - Alumni information and opportunities can be obtained in the Career Services office.
- Refine your cover letter and have it reviewed by Career Services or a reference.
- Start applying for positions early in Spring semester.
- Join the American Institute of Architects (AIA) and receive free membership for up to 18 months plus free registration to their national convention.