

Dorothy Shepard

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EDUCATION

- Master of Architecture | *Tulane University* | New Orleans, LA (Aug 2012-May 2014)
- Bachelor of Science in Architecture | *University of Virginia* | Charlottesville, VA (Aug 2005-May 2009)
Minor in Spanish
- Public Interest Design Summer Studio | *University of Texas* | Austin, TX (May 2012-July 2012)
- Three Cities Studio Study Abroad | *Syracuse University* | (May 2008-Aug 2008)
Italy, England, and the Netherlands
- Semester at Sea | *University of Virginia* | (May 2007-Aug 2007)
Mexico, Panama, Ecuador, Peru, Chile, Costa Rica, Nicaragua, and Guatemala

EXPERIENCE

- Public Interest Design Fellow | *Tulane City Center* | New Orleans, LA (Jan-Oct 2013)
- Developed the Hollygrove Greenline Master Plan with other design professionals and community stakeholders through schematic design and design development phases.
 - Managed the schedule, budget, material orders, and staff and volunteer labor for installation of five rain gardens on the properties of five Hollygrove Neighborhood families, according to the designs of a landscape architect. The project was completed at budget and on schedule.
 - Conducted a workshop for Hollygrove residents concerning low impact development education and implementation, including a demonstration of simple, at-home site surveying and soil percolation testing.
- AmeriCorps CapacityCorps Member | *Rebuilding Together* | Alexandria, VA (Jan-Dec 2011)
Community Engagement Coordinator
Program Coordinator (full-time staff) | *Rebuilding Together* | Alexandria, VA (Jan-May 2012)
- Gained experience in skills-based volunteer management, grant writing and fund-raising, and home rehabilitation prioritizing on critical repairs and energy efficiency.
 - Created a sustainable outreach system that categorized presentations, workshops, and communications conducted by staff members, thereby expanding the client base and community partnerships.
 - Participated in collaborative meetings, educational seminars, and conferences focusing on housing issues and related services.
- CAD/CNC Technician | *OEC Engineering Corp* | Chantilly, VA (Mar-Dec 2010)
- Analyzed construction documents to prepare bids for a range of scopes and scales in architectural and engineering fabrication, from \$100 to multi-million dollar projects.
 - Collaborated in design and detailing of custom fabrication projects, such as a stone “carpet”, medical equipment, signage and logos, and furniture.
 - Programmed code and configuration settings for water jet cutting an array of materials, including glass, metal, plastic, and stone.
- Design Consultant | *Blinds To Go* | Springfield, VA (Sept 2009-Mar 2010)
- Guided customers in selecting the window covering that best represented their desired function, decor, and budget using product knowledge and quality comparison.
 - Addressed customer service issues and performed repairs on blinds and shades.

MEMBERSHIP

USGBC Member (Dec 2013-Present)
SEED Network Member (Mar 2012-Present)
Tulane Richardson Memorial Hall Working Group
(Fall 2013-Spr 2014)
Tulane Architecture Graduate Admissions
Committee (Spr 2014)

ACCRED.

LEED BD+C Accredited (expected June 2013)
SEED Accredited (Mar 2012)
Lead Safe Renovation Accredited (Jan 2011)

SKILLS

Design: Project Management (on the job) Schematic Design Design Development Cost Estimation/Budgeting 3D and Physical Modeling Drafting and Sketching	Construction and Fabrication: Project Management (on the job) Cost Estimation/Budgeting Labor and Resource Management (on the job) CNC Fabrication (3D Printer, Laser Cutter, Water Jet Cutter, 3 Point Router) Wood and Metal Working	Software: Revit 2013 AutoCAD 2013 Rhino 5 and V-Ray Adobe CS6 Sketchup 8 ESRI ArchMap (GIS)
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