

# CAREER DEVELOPMENT LAB

## Career Development Elective

School of Architecture  
Tulane University

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Course	<b>APFC 4450</b> - Credit Hours – 1 ( <i>Undergraduate</i> ) <b>APFC 6450</b> - Credit Hours – 1 ( <i>Graduate</i> )

## INTRODUCTION

This lab will expand on topics addressed in the Professional Concerns and present them as interactive events, discussions and projects. We will analyze the approach to finding jobs and successfully presenting yourself, understanding the range of our professional culture, and introducing the practicalities of an office structure.

The course will specifically address:

- Your professional brand and presentation
- Portfolio and work sample (reviewed by others)
- Expectations of an employer before and after hiring
- Project Phasing
- Your initial role as an architectural intern
- Intern Development Program and the Architecture Registration Exam

Objectives:

- To further develop the principals outlined in the Professional Practice course
- To prepare you for summer and fulltime intern positions
- To receive feedback from practitioners in an objective environment
- To practice interviewing in mock settings and obtain constructive criticism
- To interactively participate in typical office-type tasks, ie. Coordinating documents
- Professionals from the community will be invited to offer expertise and expose you to networking possibilities

## CLASS STRUCTURE

A weekly lab with time for discussion for the first seven weeks of the spring 2014 semester. Visiting professionals and volunteer faculty will assist in facilitating your understanding of the importance of positioning yourself professionally. The class will be interactive with hand-on projects and mock scenarios to better prepare you for events later in the semester (visiting firm interviews) and the application process. Professional organizations will be represented to encourage participation as students and emerging professionals. The events will require preparation and research of visiting practitioners and several project assignments. The licensure process and a brief outline of the ARE will be addressed in greater detail.

## CLASS MEETING TIME AND LOCATION

W 6:00 – 7:30 Room 201 Richardson Memorial Hall